

PROCEEDINGS OF THE BROWN COUNTY BOARD OF SUPERVISORS
JULY 19, 2000

Pursuant to Section 19.84 and 59.14, Wis. Stats., notice is hereby given to the public that the REGULAR meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** was held on **Wednesday, July 19, 2000 at 7:30 p.m.**, in the Legislative Room, 100 North Jefferson Street, Green Bay, Wisconsin.

The following matters will be considered:

Call to order.

Invocation .

Pledge of Allegiance to the Flag.

Opening Roll Call:

Present: Antonneau, Bunker, Krueger, Hansen, Zima, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Haefs, Kaye, Hinkfuss, Johnson, Kuehn, Marquardt, Schillinger, Moynihan, Simons

Excused: Williquette

Total Present: 23

Total Excused: 1

No. 1 -- Adoption of Agenda.

A motion was made by Supervisor Krueger and seconded by Supervisor Hansen to adopt the agenda as revised. Vote taken. Motion carried unanimously with no abstentions.

No. 2 -- Approval of amended minutes of June 21, 2000 meeting.

A motion was made by Supervisor Watermolen and seconded by Supervisor Bunker to adopt the minutes as amended. Vote taken. Motion carried unanimously with no abstentions.

No. 3 -- Announcements by Supervisors.

Supervisor Schmitt, Stadium Commission Member, mentioned that the Commission will meet on July 24th at 7:00 p.m., at the Brown County Library, to set a date for the Referendum Questions regarding Lambeau Field.

No. 4 -- COMMUNICATIONS.

No. 4a -- Communication from David Fazer re: Requesting opportunity to address Brown County Board and Human Services Committee regarding matters of public interest within Brown County Human Services Department.

Chair Hinkfuss referred to Human Services Committee and Executive Committee to consider developing a policy whereby employees or former employees address the County Board or Committee which are in litigation. By referring to both committees, hopefully Human Services will hold off from the communication until the Executive Committee develops a policy.

No. 5 -- LATE COMMUNICATIONS.

No. 5a -- Communication from Supervisor Merlin Vanden Plas re: Requesting the sped limit be lowered to 45 mph in the Town of Scott starting at Highway 57 and going east on CTH "K".

Refer to Planning, Development and Transportation Committee.

No. 5b -- Communication from Supervisor Lucy Bunker re: County Board of Supervisors sponsoring a food drive to be held, Tuesday, November 7, 2000 (Election Day.)

Refer to Executive Committee.

No. 6 -- APPOINTMENTS BY COUNTY EXECUTIVE.

A motion was made by Supervisor Haefs and seconded by Supervisor Kuehn to approve appointments 6a thru 6c with one vote. Vote taken. Motion carried unanimously with no abstentions to approve the appointments.

No. 6a -- Appointment of Patti Mulcahy as alternate member to Board of Adjustment.

No. 6b -- Appointment of Dr. Donald Burno to NEW Zoo.

No. 6c -- Appointment of Tom Pannke, Jocko Zifferblatt, and John Koser to EMS Council.

No. 7a -- Report by County Executive. No report.

No. 7b -- Report by Board Chairman.

Chair Hinkfuss reminded the Board that the WCA Convention is from September 17-20 in Lake Geneva and all forms must be in by July 28th if attending.

No. 8a -- Treasurer's Financial Report for Month of April 2000.

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF APRIL

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of April:

Associated Bank	\$ 856,542.00
Sweep Account (Repurchase Agreements)	545,535.56
Deposits in Transfer	104,196.06
Emergency Fund	(37,954.68)
Non-sufficient Fund Checks Redeposited	620.06
Transfer to WI Develop Fund	0.00
Deposit Adjustment	(170.57)
Bank Error(s)	0.00
Total	<u>\$ 1,468,766.53</u>
Less Outstanding Checks	(2,388,512.53)
Other Reconcilable Items	<u>(1,664.20)</u>
Balance Per Cash Book	\$ (921,410.20)

Following is a statement of the County Treasurer of the Working Capital reserves placed in time deposits in the designated public depositories within Brown County for the purpose of investments as of April 30, 2000.

Year-to-Date Interest Received – Prior Month	\$ 1,322,319.46
Interest Received – Current Month	<u>422,356.24</u>
Year-to-Date Interest Received – Unrestricted Invest	\$ 1,744,675.70
 Working Capital Reserves Invested	 \$ 101,916,064.00
Restricted Investments	<u>25,529,103.34</u>
Total funds invested	\$ 127,445,167.34

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above statement of Cash on Hand and in the General Account as of April 30, 2000 and the statement of investments for the month of April have been compared and examined, and found to be correct.

\s\ Kerry M. Blaney
County Treasurer

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

No. 8b -- Treasurer's Financial Report for Month of May 2000.

BROWN COUNTY TREASURER'S FINANCIAL REPORT FOR THE MONTH OF MAY

Following is a statement of the County Treasurer of the Cash on Hand and in the General Account of the Brown County Treasurer as of May

Associated Bank	\$ 302,884.00
Sweep Account (Repurchase Agreements)	0.00
Deposits in Transfer	29,326.10
Emergency Fund	(29,362.05)
Non-sufficient Fund Checks Redeposited	79.33
Transfer to WI Develop Fund	(5,305.61)
Deposit Adjustment	(291.42)
Bank Error(s)	0.00
Total	\$ <u>297,630.35</u>
Less Outstanding Checks	(1,526,291.16)
Other Reconcilable Items	<u>(1,664.20)</u>
Balance Per Cash Book	\$ (1,230,325.01)

Following is a statement of the County Treasurer of the Working Capital reserves placed in time deposits in the designated public depositories within Brown County for the purpose of investments as of May 31, 2000.

Year-to-Date Interest Received – Prior Month	\$ 1,744,675.70
Interest Received – Current Month	<u>555,034.57</u>
Year-to-Date Interest Received – Unrestricted Invest	\$ 2,299,710.27
Working Capital Reserves Invested	\$ 99,168,492.70
Restricted Investments	<u>25,528,936.68</u>
Total funds invested	\$ 124,697,429.38

I, Kerry M. Blaney, Brown County Treasurer, do hereby certify that the above statement of Cash on Hand and in the General Account as of May 31, 2000 and the statement of investments for the month of April have been compared and examined, and found to be correct.

\s\ Kerry M. Blaney
County Treasurer

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

A motion was made by Supervisor Schillinger and seconded by Supervisor Moynihan to approve items no. 8a and 8b in one vote. Vote taken. Motion carried unanimously with no abstentions.

No. 9a -- REPORT OF ADMINISTRATION COMMITTEE OF JULY 6, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The ADMINISTRATION COMMITTEE met in regular session on July 6, 2000, and recommends the following motions:

1. Review minutes of:
 - a. Housing Authority of May 1, 2000.
Receive and place on file.
2. Resolution re: Authorizing County Participation in Remodeling City Council County Chambers. (Referred back to Committee from June County Board.) Send back to County Board. Ayes: 4(Fleck, Queoff, Clancy, Krueger); Nays: 1(Schadewald). Motion Carried. See Resolutions, Ordinances July County Board agenda.
3. Communication from Supervisor Guy Zima re: Requesting Brown County declare a moratorium on all new building projects including the proposed new Brown County Arena and Mental Health Center until such time as the county's budgetary problems can be resolved. (Referred from June County Board.) Receive and place on file.
4. Facilities Management – Monthly Activity Report. Receive and place on file.
5. Facilities Management – Jail Construction Report & Update of Jail project. Receive and place on file.
6. Treasurer's financial report for the month of April. Receive and place on file.

7. Treasurer's financial report for the month of May. Receive and place on file.
8. Treasurer – Tax Deed Bid Results. Approve.
9. Finance Department – Communication from Patrick Webb re: Asset Maintenance Fund Request. Receive and place on file.
10. Finance Department – 2000 Budget Transfer Log. Receive and place on file.
11. Finance Department – Monthly Activities Report (May 29 through June 23, 2000). Receive and place on file.
12. Human Resources Department – Monthly Committee Report (June 2000). Receive and place on file.
13. Human Resources Department – Director's Report. No action.
14. Audit of Bills. Pay the bills.

A motion was made by Supervisor Schadewald and seconded by Supervisor Clancy to adopt.

Supervisor Haefs and Zima abstained on item #1 – Housing Authority Minutes.

Supervisor Zima requested that item #3 be voted on separately.

A motion was made by Supervisor Schillinger and seconded by Supervisor Krueger to adopt the remainder of the report. Vote taken. Motion carried unanimously with no abstentions.

A motion was made by Supervisor Zima and seconded by Supervisor Simons to have a six month moratorium on all new building projects in the County, to give the County time to evaluate and resolve budgeting shortfalls.

Under discussion:

Supervisor Bunker, Chair of Human Services Committee, spoke against Supervisor Zima's motion, siting in particular, the need for a Mental Health Center. She explained the future plans for Human Services Committee are to go forward with a new Mental Health Center.

Supervisor Krueger, Supervisor Collins and Supervisor Marquardt spoke against Supervisor Zima's motion, each explaining why.

Supervisor Simons spoke in favor of Supervisor Zima's motion.

Vote taken on Supervisor Zima's motion. Roll Call #9a1:

Ayes: Zima, Simons

Nays: Antonneau, Bunker, Krueger, Hansen, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Haefs, Kaye, Hinkfuss, Johnson, Marquardt, Schillinger, Moynihan

Excused: Williquette

Ayes: 2 Nays: 21 Excused: 1

Motion defeated.

A motion was made by Supervisor Watermolen and seconded by Supervisor Krueger to adopt committee report. Voice vote taken. Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

No. 9b -- REPORT OF EDUCATION AND RECREATION COMMITTEE OF JUNE 22, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EDUCATION AND RECREATION COMMITTEE met in regular session on June 22, 2000, and recommends the following motions:

1. Review minutes of:
 - a) Neville Public Museum Governing Board (5/17/00).
 - b) Green Bay Area Room Tax Commission (4/26/00).Approve items a-b.
2. Arena Expo Centre – Attendance Report (May 2000). Receive and place on file.
3. Museum – Visitor Count for month of May 2000. Receive and place on file.
4. Library Director's report. Approve director's report.
5. Golf Course – Daily Financial and Attendance Report. Receive and place on file.
6. Superintendent's Report. Receive and place on file.
7. Parks – Communication from Immanuel Lutheran Church, Shirley Youth Group, regarding closing of Way-Morr Park. Received and placed on file.
8. Parks – Reappointment of Dr. Donald Burno to Zoo Advisory Board. Committee approved. See Appointments July County Board Agenda.
9. Parks – Discussion of County Fair (held from previous meeting). No action.
10. Approve Wisconsin Conservation Corps grant application. Approve.
11. Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Donation from NEW Zoological Society for purchase of Japanese Macaque (\$471.65). Approve.
12. Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Donation from John J. & Francine Arendt for zoo graphics (\$500). Approve.
13. Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Donation from Steve Zasada for zoo graphics (\$2,500). Approve.
14. Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: Donation from Crystal Pownell for zoo graphics (\$1,000). Approve.
15. Park Director's Report. Receive and place on file.
16. Audit of bills. Pay the bills.

A motion was made by Supervisor Johnson and seconded by Supervisor Bunker to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: _____ \s\ Nancy J. Nusbaum, County Executive _____ Date: 8/14/2000

No. 9c -- REPORT OF EXECUTIVE COMMITTEE OF JULY 10, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The EXECUTIVE COMMITTEE met in regular session on July 10, 2000, and recommends the following motions:

1. Communication from Supervisor Harold Kaye re: Modifications of Change Order Policy. (Referred from June County Board.) Receive and place on file.
2. Resolution re: Calling for a Countywide Referendum on Whether the State of Wisconsin Should Enact Comprehensive Campaign Finance Reform.
 - a. Committee approved.
 - b. Forward to County Board.
 See Resolutions, Ordinances July County Board agenda.
3. County Executive report. No action.
4. Legislative Report. (No report.)

A motion was made by Supervisor Watermolen and seconded by Supervisor Kaye to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

No. 9d -- REPORT OF HUMAN SERVICES COMMITTEE OF JUNE 14, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on June 14, 2000, and recommends the following motions:

1. Set time and date for regular meetings. (Third Wednesday at 5:30 p.m.)
2. Review minutes of:
 - a) Human Services Board (5/4/00).
 - b) Children with Disabilities Education Board (4/17/00).
 - c) Aging Resource Center of Brown County (4/28/00 & 5/26/00).
 - d) Aging Resource Center of Brown County – Finance Committee (4/28/00).
 - e) Board of Health (3/20/00).
 - f) Community Options Program Planning Committee (4/20/00).
 - g) Community Options Program Appeals Committee (4/20/00 & 5/18/00).Approve minutes.
3. Health Department – First Quarter 2000 Objective Monitoring Report. Approve.
4. Health Department – Director's report. No action.
5. Veteran's Services Department – First Quarter 2000 Objective Monitoring Report. Approve.
6. Veteran's Services Department Director's report. No action.
7. Aging Resource Center of Brown County – First Quarter 2000 Objective Monitoring Report. Approve.
8. Syble Hopp School Budget. Approve information presented to Committee.
9. Syble Hopp School – Third Quarter 2000 Objective Monitoring Report (Note: Brown County's First Quarter 2000). Approve.

10. Human Services Department – **Closed Session** pursuant to Section 19.85(1)(f), Stats., for the purpose of considering medical, social or personal histories of specific persons (request from a parent for funding of services to their disabled child) which, if discussed in public, would likely to have a substantial adverse effect upon the reputation of any person referred to in such data. (Upon completion of closed session, committee will reconvene into open session to complete its' agenda.)
 - a. Enter into Closed Session.
 - b. Return to the Regular Order of Business.
 - c. No action.
11. Human Services Department – Communication from Supervisor Guy Zima re: Requesting a full written report from Human Resources and Human Services Departments giving a chronological accounting of the investigation of Mr. Dave Fazor. (Referred from May County Board.)
 - a. Provide to Supervisor Zima a full chronological report of all items that led up to the Christopherson Case, with the exception of confidential items, and to insert a notation by the paragraphs that has confidential items. (If they have to go back into a closed session, these items can be referenced to find out what happened.)
 - b. Have Jim Kalny put together an accounting of the events leading up to the termination of David Fazer, and to list as much detail as permitted without infringing on a person's rights.
12. Human Services Department – Waiting List Policy Update. Receive and place on file.
13. Human Services Department – Financial Report (Using March/February {Unaudited} 2000 Year End). Receive and place on file.
14. Human Services Department – First Quarter 2000 Objective Monitoring Report. Approve.
15. Human Services Department Director's Report. No action.
16. Human Services Department – Update of Mental Health Center. Discussion of funding with Finance Director. No action.
17. Human Services Department – Updated discussion on authorization re: site preparation of Mental Health Center. The cost not exceed \$108,723.89, and for reshaping of the topsoil, spread in excess, compact in 8" lifts, re-spread topsoil, seed & mulch, protect with erosion control the cost not exceed \$99,569.56. (The money should come out of capital projects account for the Mental Health Center.)
18. Audit of bills. Pay the bills.

A motion was made by Supervisor Haefs and seconded by Supervisor Marquardt to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive

Date: 8/14/2000

No. 9e -- REPORT OF PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE OF JUNE 28, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PLANNING, DEVELOPMENT AND TRANSPORTATION COMMITTEE AND LAND CONSERVATION SUBCOMMITTEE met in regular session on June 28, 2000, and recommend the following motions:

Land Conservation Subcommittee

1. Budget Update. Receive and place on file.
2. Approval of Jay Watt as representative to be on Resource Conservation and Development (RC&D). (Greg Hines sponsoring Jay Watt as representative.) Per Diem to be included in this appointment. (Tabled from previous meeting.) Deny position for our RC&D representative, Jay Watt.
3. Jim Healy, Town of Eaton, needs manure storage permit variance. Approve.
4. Thursday Note (June 15, 2000). Receive and place on file.
5. Communication from Wisconsin Land & Water Conservation Association, Inc. re: Brett Larson, WLWCA Executive Director's Resignation. Receive and place on file.
6. Director's report. Receive and place on file.

Planning, Development and Transportation Committee

1. Review minutes of:
 - a) Planning Commission Board of Directors (5/3/00).
 - b) Land Information Office Committee (5/24/00).
 - c) Drainage Board (6/12/00).
 - d) Solid Waste Board (5/15/00).
 - e) Harbor Commission (5/1/00).Approve.
2. Appointment of Patti Mulcahy as an alternate member to Board of Adjustment. Committee approved. See Appointments on July County Board agenda.
3. UW-Extension – Owner's Claim for Damages to Animals (Tom Davister). (Resubmitted.) Pay \$20 per rabbit and only for the rabbits.
4. Zoning – Request to fill through wetland for a driveway.
 - a) Deny request and restore property back to its' original order. Ayes: 1(Schmitz); Nays: 4(Antonneau, Vanden Plas, Schmitt, Williquette). Motion Defeated.
 - b) Have Zoning Department work with Town of Eaton regarding their concerns along with concerns expressed by this committee including supervision of operation and a flood study. Also all work should cease until all areas are addressed. Motion carried.
5. Planning Department – **FORMER** Resolution re: Relating to Composition Organization and Operations of the Brown County Planning Commission. (From previous meeting.) Remove Item from agenda.
6. Planning Department – **REVISED** Resolution re: Relating to Composition Organization and Operations of the Brown County Planning Commission. Approve proposed composition of Brown County Planning Commission with change that County Board representatives be appointed by County Executive and confirmed by County Board.

Ayes: 4(Schmitt, Schmitz, Antonneau, Williquette); Nays: 1(Vanden Plas). Motion Carried. See Resolutions, Ordinances July County Board agenda.

7. Planning Department – Communication from Chuck Lamine, Planning Director, to Kathy Williquette, re: Request for an appointee from the Brown County Planning, Development and Transportation Committee to serve on the Brown County Open Space and Outdoor Recreation Plan Oversight Committee. (Supervisor Ron Antonneau volunteered.)
8. Highway – Resolution re: Brown County Highway Department Conveyance of Excess County Highway Right-of-Way Property on CTH “GV”/Monroe Road & CTH “V”/Lime Kiln Road, Town of Bellevue. Committee approved. See Resolutions, Ordinances July County Board agenda.
9. Highway Commissioner’s Report. No action.
10. Airport – First Quarter 2000 Objective Monitoring Report. (Held from previous meeting.) Receive and place on file.
11. Audit of bills. Pay the bills.

A motion was made by Supervisor Schmitt and seconded by Supervisor Fleck to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

No. 9f -- REPORT OF PUBLIC SAFETY COMMITTEE OF JULY 11, 2000

TO THE MEMBERS OF THE BROWN COUNTY
BOARD OF SUPERVISORS

Ladies and Gentlemen:

The PUBLIC SAFETY COMMITTEE met in regular session on July 11, 2000, and recommends the following motions:

1. Review minutes of:
 - a) EMS Council – Executive Committee (5/30/00).
 - b) Arson Task Force Board of Directors (5/11/00).
 - c) Arson Task Force General Membership (4/13/00).
 - d) EMS Council (6/28/2000).Receive and place on file.
2. Volunteers in Probation – Monthly Statistics (Angela Piersdorff). Receive and place on file.
3. Appointment of Tom Pannke and Jocko Zifferblatt, and John Koser to EMS Council. Committee Approved. See Resolutions, Ordinances July County Board agenda.
4. Ordinance re: Amending Section 3.03(3)(a)3. of the Brown County Code relating to EMS Council Membership. (Held from May 3, 2000.)
 - a) Amend Ordinance by removing “or designee” for the Brown County Medical Examiner.
 - b) Committee approved Ordinance as amended.See Resolutions, Ordinances July County Board agenda.

6. Clerk of Courts – First Quarter 2000 Objective Monitoring Report. (Held from previous meeting.) Receive and place on file.
7. Clerk of Courts – Case Filings and Statistics through April 2000. (Held from previous meeting.) Receive and place on file.
8. Public Safety Communications Department – Director’s report. (No report.)
9. Sheriff – Human Resources Study re: Jail Management Structure Study (Melanie Falk, Human Resources). (Held from previous meeting.)
 - a) Adopt Option 2 in the Brown County Jail Management Structure Study. Ayes: 2(Zima, Kaye); Nays: 3(Schillinger, Moynihan, Schmitt). Motion defeated. (See attached.)
 - b) Support Schillinger’s jail staffing and management proposal. Ayes: 3(Schillinger, Schmitt, Moynihan); Nays: 2(Zima, Kaye). Motion Carried. (See attached.)
10. Sheriff – Communication from Supervisor Rick Schadewald re: Making a decision regarding the Table of Organization at the new jail. (Referred from June County Board.) Receive and place on file.
11. Sheriff – Request for confirmation of Jail staffing per Peter Rich’s recommendation. Receive and place on file.
12. Sheriff – Huber Facility Options Study (held from previous meeting). Have Mark Keckeisen do a study on what the cost the County would incur in bringing the existing jail up to a Huber Facility Code.
13. Sheriff – Jail Population and Overtime Report. Receive and place on file.
14. Sheriff – Budget Summary for the Year 2000 – through May 2000. Receive and place on file.
15. Sheriff – Request for Budget Transfer: Interdepartmental Transfer: FFY 1998 Local Law Enforcement Block Grant (\$18,133). Approve with the local match coming from the jail assessment fees and not the general fund.
16. Sheriff – Request for Budget Transfer: Interdepartmental Transfer: FFY 1999 Local Law Enforcement Block Grant (\$17,647). Approve with the local match coming from the jail assessment fees and not the general fund.
17. Sheriff – Request for Budget Transfer: Increase in Expenditures with Offsetting Increase in Revenue: \$10,000 patrol grant aggressive driving. Approved.
18. Sheriff – Presentation on directed access for Brown County courthouse. Receive and place on file.
19. Sheriff’s report. No action.
20. Sheriff – Jail Progress Report. No action.
21. Audit of bills. Pay the bills.

OPTION #2

Civilian Administrator to Direct and Manage the Operations of the Jail Division

This option may be a more feasible option for the County if the Jail Captain position were vacant. However, for purposes of comparison, if the Sheriff’s Department were to hire a civilian Jail Administrator, the Administrator would have the authority to direct and manage the operations of the Jail division.

The rationale for this option would be to employ a civilian Jail division head that would be responsible for managing the division budget, directing and overseeing staff, jail programs and the security and discipline of the main jail and Huber inmates (See Exhibit B- draft position description). Counties will civilian Jail Administrators, Walworth, Shawano, and Waukesha, require Bachelor degrees in Criminal Justice, Sociology, Business Administration or a related field. In addition, they require several years of experience, preferably in Corrections, of which a minimum of three (3) years supervisory experience is required. The salary of these individuals is typically at a Captain's rate of pay or slightly above, with non-protective status.

Walworth County made the decision to replace the sworn Jail Administrator with a civilian Administrator, in part because the Sheriff supported the change and the sworn management structure allowed the promotion of Patrol Deputies, without jail experience, to supervisory positions. Walworth County wanted to ensure that the Administrator would have experience with a direct supervision facility and possessed managerial and budget experience.

Walworth and Waukesha County Jail Administrators stated that the current civilian management structure is a positive one for the jail divisions. I was informed that for this type of structure to be effective, there must be a rank structure to allow Correctional Officers the opportunity to advance. If the County were to change the Jail Captain position to a civilian Administrator, the County would possibly need to review the remainder of the jail rank structure, including the Jail Lieutenants and Jail Sergeants and the feasibility of making those positions civilian as well.

Both Walworth and Waukesha County have established a rank structure to promote advancement opportunities for Correction staff. Both agencies made the transition from a sworn Jail Administrator to a civilian Administrator to professionalize the jail system, have the ability to recruit and hire an individual with management experience and jail experience. In addition, there was the cost savings factor of a civilian administrator not having protective status, and therefore, the County retirement contribution is significantly less for a non-sworn employee.

Another Wisconsin County, Washington County is considering changing the current Jail Captain position to a non-sworn Director of Corrections primarily because of the cost savings and with the non-protective status of the Correctional Officers, they feel there is inequity with a sworn Jail Administrator. This idea originated in the Sheriff's Office, and at this time the County is just considering this. The County has stated that if this position were to change from sworn to non-sworn and Correctional Officers receive protective status, the Jail Administrator will be a sworn position also. If Brown County were to change the sworn Jail Captain position to a non-sworn Administrator, this would be an issue the County would need to address if the State of Wisconsin passes a bill entitling Correctional Officers to protective status.

It is also important to note that the Sheriff has significant authority in respect to operating the County Jail. In an opinion received from Ken Bukowski, Corporation Counsel (Exhibit C), Mr. Bukowski included an opinion from the Attorney General regarding the Sheriff's constitutional powers. In summary, it states that the County Board has control over the offices of elected officials through the budgetary process. However, once that process is completed, it becomes the

function of the Sheriff to determine how the budgetary funds will be expended within the appropriations to provide the public safety and protection which he is statutorily and constitutionally required to provide.

The opinion states that the Sheriff has full custody and charge of the jail maintained by the County and persons therein. This would mean that if the Sheriff does not support the employment of a civilian Jail Administrator, he has the authority to maintain the current management structure. Mr. Bukowski's opinion states that if the County Board established a House of Corrections, a civilian House of Corrections administrator could be appointed by the Board.

Advantages Option #2

- County would have ability to hire civilian Jail Administrator with jail and management experience. Corrections field is changing dramatically, and it has become much more technical. Currently, entry level Correctional Officers must possess degrees and attend Jail Certification training. This same knowledge and expertise could be required of a civilian jail division head.
- The County would not be required to promote an individual from Patrol and therefore has greater assurance that the Jail Administrator possesses the qualifications and experience in Corrections and management.
- Eliminate any perceived inequity between the civilian jail staff and sworn management.
- Potential cost savings in respect to the non-protective status of a civilian Jail Administrator.
- Increased promotional opportunities for civilian staff, which can positively impact the morale of employees.

Disadvantages Option #2

- The County must have the Sheriff's support to change the management structure of the jail division, which falls under the Sheriff's constitutional powers. The Sheriff does not support the need for a civilian Jail Administrator at this time.
- The division head position (Jail Captain) is not vacant at this time.
- The level of support a civilian Administrator would receive from sworn management staff i.e. Jail Lieutenants and Jail Sergeants.
- Union Issues. The Supervisory meet and confer group's concerns would need to be addressed.
- If civilian position were approved, the County would need to address the issues that would likely arise with a non-sworn jail management staff if Correctional Officers receive protective status.

Total cost of salaries and benefits with a civilian Jail Administrator is \$4,704,557 using the existing Jail Captain's salary. (See attached cost analysis, Exhibit D.)

SUPERVISOR SCHILLINGER'S JAIL STAFFING AND MANAGEMENT OPTION

- Adopt the Peter Rich/Facility Justice Group Jail staffing recommendations.
- Remove the six sworn shift Lieutenant Officers from jail management.

- Retain jail management structure proposal for new jail. After one year of jail operations an independent auditor chosen by the County Board shall review the operations of the jail for efficiency recommendations. Any recommendations by the Sheriff, jail staff or County for efficiency changes before the year review shall be reviewed for implementation.
- Provide early authorization to hire the one clerical position identified in the Peter Rich study to assist the transition team.

A motion was made by Supervisor Moynihan and seconded by Supervisor Johnson to adopt the report except for item number 9. Vote taken. Motion carried unanimously with no abstentions.

Item #9 – Sheriff – Human Resources Study regarding Jail Management Structure Study.

- a. Option 2 – Civilian Administrator to direct and manage the operations of the jail division.
- b. Support Schillinger's jail staffing and management proposal.

No. 9a -- A motion was made by Supervisor Schadewald and seconded by Supervisor Moynihan to amend to include a Civilian Business Manager. The civilian business manager would be responsible for the financial operations of both the Huber and the main jail including cost control, budgeting responsibilities and monitoring expenditures, staffing and overtime costs for the Jail Division. This position would report to the Sheriff and reports monthly to the Public Safety Committee on the fiscal operations of the Jail Division. Jail Management experience would be necessary for this position.

Supervisor Schadewald explained his reasoning for the amendment.

Supervisor Schillinger explained this isn't a new issue. He stated the Public Safety Committee has been looking at this for a year and added that Supervisor Schadewald's amendment is a compromise. He explained the Sheriff and Staff are cooperative in hiring this budget manager. He supports Supervisor Schadewald's amendment.

Supervisor Moynihan asked if this is a new position and he was told yes.

Supervisor Collins spoke in favor of hiring a civilian administrator but a business manager is ok. Supervisor Marquardt asked for clarification of Supervisor Schadewald's motion (amendment). Adopting Peter Rich study – basically staffing of jail in order – Sheriff – Captain – Civilian Business Manager. Sheriff will have to work within staffing of Peter Rich study. Staffing would remain at 181 employees.

Supervisor Zima feels question is "are we going to have a professional administrator or a business manager?" He feels we need a strong, experienced administrator. He feels we need Option II or to refer back to committee.

A motion was made by Supervisor Zima and seconded by Supervisor Haefs to make an amendment "to adopt Option #2 of the Sheriff-Human Resources Study regarding Jail Management Structure".

Supervisor Clancy supports Supervisor Schadewald's motion, not Option II as amended by Supervisor Zima.

In response to questions, Sheriff Hinz said Don Hein has been on Board 10 years, explaining Mr. Hein's duties. Sheriff Hinz feels additional staff is needed. Sheriff Hinz went on to explain the extensive duties that have taken place in the past year. He explained the plan and need to hire new officers within the coming year. Sheriff Hinz feels his plan is a good one to staff and open the new jail.

Supervisor Kaye explained his first preference would be a civilian administrator. If not possible, a business manager would be his second choice. He also prefers Option II.

Supervisor Haefs feels we need a civilian administrator. He supports Option II.

Supervisor Bunker asked Ken Bukowski, Corporation Counsel, what state law provides? He responded that the Sheriff has powers to run the jail according to State Statute.

Supervisor Hansen asked for clarification of Sheriff Hinz's staffing.

Supervisor Simons asked Sheriff Hinz questions of Huber facility and present facility. Sheriff Hinz explained the Peter Rich study.

Supervisor Collins asked questions of Sheriff Hinz regarding hiring new employees. Sheriff Hinz explained he feels he hires the best correctional officers.

Supervisor Schillinger explained the Jail is scheduled to open up in 10 months. He feels we should compromise with Supervisor Schadewald's Option; and Option II (Civilian Administrator), will not be productive. Therefore he asked to reject Option II.

Supervisor Krueger, Supervisor Vanden Plas and Supervisor Collins feel we should support Supervisor Schadewald's amendment.

Supervisor Schadewald recommends rejection of Option II. Vote in favor of his compromise motion.

Supervisor Marquardt explained the Kettl Committee is looking at changing the Constitution on Sheriff's duties.

Supervisor Antonneau questioned the Corporation Counsel – Does Sheriff have Statutory powers over the Jail? Ken Bukowski stated, if a new administrator is hired, the Sheriff is still the boss.

A motion was made by Supervisor Simons and seconded by Supervisor Clancy to call the question. Vote taken. Motion carried unanimously with no abstentions.

Vote on Zima's motion to adopt Option #2.

Roll Call #9f1:

Ayes: Hansen, Zima, Haefs, Kaye, Marquardt, Simons

Nays: Antonneau, Bunker, Krueger, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Hinkfuss, Johnson, Kuehn, Schillinger, Moynihan

Excused: Williquette

Total Ayes: 6 Total Nays: 17 Excused: 1

Motion defeated.

Back to Supervisor Schadewald's motion to amend to include a Civilian Business Manager. The civilian business manager would be responsible for the financial operations of both the Huber and the main jail including cost control, budgeting responsibilities and monitoring expenditures, staffing and overtime costs for the Jail Division. This position would report to the Sheriff and reports monthly to the Public Safety Committee on the fiscal operations of the Jail Division. Jail Management experience would be necessary for this position.

Supervisor Haefs explained his opposition to Supervisor Schadewald's amendment.

Supervisor Schadewald explained we need information and a business manager can do that. That person can give information to the County Board. Sheriff Hinz regards this position as an asset to his department.

Supervisor Schmitt requested a clarification of the position. The position will be responsible for the financial operations of both the Huber and the main jail including cost control, budgetary responsibilities and monitoring expenditures, staffing and overtime costs of the Jail Division. This position would report to the Sheriff and report monthly to the Public Safety Committee on

the fiscal operations of the Jail Division. Jail Management experience would be necessary for this position. Mr. Kalny explained this position would be the level of a Captain or \$70,000 range.

A motion was made by Supervisor Zima and seconded by Supervisor Haefs to refer back to committee.

Supervisor Schillinger asked not to refer this issue.

Supervisor Zima withdrew his motion to refer.

Vote was taken on Supervisor Schadewald's motion which is for a Civilian Business Manager who would be responsible for financial operations of both the Huber and the main jail.

Roll Call #9f2:

Ayes: Antonneau, Bunker, Krueger, Hansen, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Kaye, Hinkfuss, Johnson, Kuehn, Schillinger, Moynihan, Simons

Nays: Zima, Haefs, Marquardt

Excused: Williquette

Total Ayes: 20 Total Nays: 3 Excused: 1

Motion carried.

No. 9b – Support Supervisor Schillinger's jail staffing and management proposal as amended.

Supervisor Schadewald made a motion to delete bullet #3 – Retain jail management structure proposal for new jail. After one year of jail operations an independent auditor chosen by the county board shall review the operations of the jail for efficiency recommendations. Any recommendations by the Sheriff, jail staff or County for efficiency changes before the year review shall be reviewed for implementation.

Chairman Hinkfuss clarified the vote before the Board is the Rich Study plus Supervisor Schadewald's amendment.

Vote taken on Supervisor Schadewald's motion regarding including bullet #2 – Remove the six sworn shift Lieutenant officers from jail management but deleting bullet #3.

Voice vote to allow debate by Supervisor Kaye. Supervisor Kaye made a motion that would amend bullet #2 to remove all sworn shift Lieutenant officers from jail and replace with all sworn correction officers over a period of 4 years. Motion seconded by Supervisor Simons – under discussion.

Supervisor Schadewald urges a vote against Supervisor Kaye's motion. This isn't a responsible motion.

Supervisor Schillinger explained that these are bargainable positions and must be paid under bargaining contract. This is fiscally irresponsible.

Supervisor Zima made a motion to refer entire motion back to committee which was seconded by Supervisor Schmitz.

Vote on referral of entire issue. Roll Call #9f3:

Ayes: Zima, Haefs, Kaye, Simons

Nays: Antonneau, Bunker, Krueger, Hansen, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Hinkfuss, Johnson, Kuehn, Marquardt, Schillinger, Moynihan

Excused: Williquette

Total Ayes: 4 Total Nays: 19 Excused: 1

Motion defeated.

Returned to Supervisor Kaye's amendment to Bullet #2 re: "to remove all six sworn shift Lieutenant Officers from jail and replace with all sworn offices over a period of 4 years.

Supervisor Johnson asked Supervisor Kaye to explain why he is making this motion.

Supervisor Kaye referred to research done in other jails that have gone to civilian administration and removed sworn officers. He felt that removed some of the conflict.

Supervisor Schmitt feels this is not what we want. This motion would not allow management in the jail.

Corporation Counsel answered Supervisor Schmitz's questions "Does the Sheriff have to follow this direction if the County Board votes in favor of Supervisor Kaye's amendment?" Mr. Bukowski answered yes because this is changing the Sheriff's table of organization, however, the Sheriff is still in charge of the jail, whether the positions are sworn or unsworn.

Supervisor Schadewald and Supervisor Schillinger spoke against Supervisor Kaye's motion.

Roll Call #9f4:

Ayes: Bunker, Zima, Watermolen, Kaye, Marquardt, Simons

Nays: Antonneau, Krueger, Hansen, Queoff, Vanden Plas, Collins, Clancy, Fleck, Schadewald, Schmitz, Schmitt, Haefs, Hinkfuss, Johnson, Kuehn, Schillinger, Moynihan

Excused: Williquette

Total Ayes: 6 Total Nays: 17 Excused: 1

Motion defeated.

Vote on Supervisor Schadewald's Amendment re: elimination of Bullet #3. Roll Call #9f5:

Ayes: Antonneau, Bunker, Krueger, Zima, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Kaye, Hinkfuss, Johnson, Kuehn, Schillinger, Moynihan

Nays: Hansen, Haefs, Marquardt, Simons

Excused: Williquette

Total Ayes: 19 Total Nays: 4 Excused: 1

Motion carried.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

No. 10a -- RESOLUTION REGARDING AUTHORIZING COUNTY PARTICIPATION IN REMODELED CITY COUNCIL CHAMBERS

A motion was made by Supervisor Simons and seconded by Supervisor Schillinger to adopt.

Supervisor Johnson explained the City of Green Bay would go forward with the renovation. Presently, the County is paying \$8,000 per year rent. Over a 20 year period the county would be paying \$160,000, \$60,000 more than the resolution is asking for.

Chair Hinkfuss stepped down at this point and spoke on this issue.

Supervisor Schadewald voted against this issue at Committee level. He feels it is not the time to spend the money, when we are looking at cutting services to other departments.

Supervisor Hinkfuss (Chair) explained why this came about. The present equipment is in bad shape including the microphones and the sound system. The seating is poor for public observation. The renovations are for the public. These meetings are broadcast all over the county. comments have been received that people cannot hear the supervisors talking nor can the public observe the County Board. We don't meet the Americans with Disabilities Act. The City is going forward with the renovations and the County will pay more rent if they do not go in on a

partnership to share costs. We need 16 votes on this resolution to take the money from the General Fund. The equipment in the Council Chambers is the original equipment from 1956. We have the option to pay more rent or be a partner in the renovating. The renovation is to better serve the public.

Supervisor Clancy, Supervisor Marquardt and Supervisor Collins all stated the plan is a good one but the time isn't right to go forward.

Supervisor Schmitz asked about the cost of the Project. \$193,000.00; this includes new technology, sound system and cameras, and voting board and new furnishings for the room.

Supervisor Schmitt feels the General Fund is for emergencies. This has not been budgeted and this is not the right time.

Supervisor Kuehn feels this is a better way to get information out to the community. The present sound system is terrible and our present facility is not citizen friendly.

Supervisor Queoff questioned where will the County Board meet if they do not participate in this? She explained the city is committed to this project.

Supervisor Bunker asked who has received complaints from constituents? People have not asked for this new system.

Supervisor Moynihan, Supervisor Vanden Plas and Supervisor Kaye stated they cannot support this resolution as this time.

Supervisor Johnson questioned what happens when the city remodels. Rent will increase and the County will pay for it anyhow. If the County Board moved out, we would have to purchase, thus duplicating the equipment. That isn't wise use of taxpayers money.

Supervisor Zima feels support isn't here so lets vote.

Supervisor Schadewald made a motion to refer back to the Administration committee to review and seconded by Supervisor Schmitt. Vote to refer. Roll Call #10a:

Ayes: Antonneau, Bunker, Krueger, Hansen, Zima, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Haefs, Kaye, Hinkfuss, Johnson, Kuehn, Schillinger, Moynihan, Simons

Nays: Marquardt

Excused: Williquette

Total Ayes: 22 Total Nays: 1 Excused: 1

Motion to refer carried.

No. 10b -- RESOLUTION REGARDING CALLING FOR A COUNTYWIDE REFERENDUM ON WHETHER THE STATE OF WISCONSIN SHOULD ENACT COMPREHENSIVE CAMPAIGN FINANCE REFORM

TO THE HONORABLE CHAIRMAN AND MEMBERS OF THE
BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

WHEREAS, Wisconsin must preserve its long tradition of clean and open government;
and

WHEREAS, campaign spending is spiraling out of control and special interest groups are playing an increasingly dominant role in financing elections and referenda; and

WHEREAS, voter participation is declining and fewer people are willing to run for public office because of the high cost of campaigns; and

WHEREAS, the special interests that finance campaigns now enjoy disproportionate access to public officials at key times in the legislative process allowing for undue influence over public policy decisions; and

WHEREAS, Wisconsin's current public finance system is severely underfunded and is providing only very small grants which neither give candidates incentive to accept spending limits nor relieve them of the obligation to raise funds from powerful spending interests; and

WHEREAS, the current system lacks adequate contribution limits and reporting requirements to keep special interest in check; and

WHEREAS, without campaign finance reform that ensures public policy decisions will be determined on the merits of the issues, not the size of campaign contributions, the future of Wisconsin government is at risk.

NOW, THEREFORE, BE IT RESOLVED, that Brown County place the following referendum on the November 2000 election ballot:

“Do you support legislation to reform the state campaign finance system that would limit campaign spending, require stricter contribution limits and require full and prompt disclosure of election-related activities?”

AND, BE IT FURTHER RESOLVED, that copies of this resolution be sent to Governor Tommy G. Thompson, Senators and Representatives representing all or a portion of our county, and the Wisconsin Counties Association.

Respectfully submitted,
EXECUTIVE COMMITTEE

A motion was made by Supervisor Zima and seconded by Supervisor Johnson to adopt.

A motion was made by Supervisor Haefs and seconded by Supervisor Johnson to suspend the rules to allow interested parties to address the Board. Vote taken. Motion carried unanimously with no abstentions.

Supervisor Schmitt asked Jennifer Sunstrom, Legislative Associate, representing the Wisconsin Counties Association how she feels about campaign finance reform.

Jennifer Sunstrom stated she feels we need this for an even playing field. Seven counties have already passed this resolution. There is a lot of support for campaign reform. The goal is to address concerns of Wisconsin citizens.

A motion was made by Supervisor Haefs and seconded by Supervisor Vanden Plas to return to the regular order of business. Vote taken. Motion carried unanimously with no abstentions.

Vote taken on adoption of the resolution. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

**No. 10c -- RESOLUTION REGARDING RELATING TO COMPOSITION
ORGANIZATION AND OPERATIONS OF THE BROWN COUNTY
PLANNING COMMISSION**

A motion was made by Supervisor Clancy and seconded by Supervisor Schadewald to refer back to Planning, Development and Transportation Committee.

Supervisor Fleck stated the City of De Pere isn't happy with the make up of the Commission.

Supervisor Schadewald added that his people aren't happy. Both Supervisor Fleck and Schadewald would like to see this resolution referred back to Committee.

Vote on referral. Ayes: 22; Nays: 1(Marquardt); Excused: 1 (Williquette). Motion carried to refer.

**No. 10d -- RESOLUTION REGARDING AUTHORIZING CONVEYANCE OF
CERTAIN EXCESS COUNTY HIGHWAY PROPERTY ON CTH
"GV"/MONROE ROAD AND CTH "V"/LIME KILN ROAD, IN THE
TOWN OF BELLEVUE**

A motion was made by Supervisor Watermolen and seconded by Supervisor Antonneau to adopt.

A motion was made by Supervisor Zima and seconded by Supervisor Simons to refer back to committee because the price of the property is too low.

Supervisor Vanden Plas isn't in favor of referral.

Supervisor Schillinger said this is the fair market value. Please don't refer this resolution.

County Executive Nusbaum said this is not a valuable lot. It doesn't comply with Town of Bellevue Zoning ordinances.

Supervisor Marquardt and Supervisor Collins explained value of property and would support sending it back to committee.

Supervisor Kuehn stated the policy has been to offer excess land to adjoining property owners. It is consistent with past policies.

Supervisor Schmitz agrees with the referral.

Vote taken on referral. Ayes: 20; Nays: 3(Schillinger, Kuehn, Vanden Plas); Excused: 1. Motion to refer carried.

**No. 10e -- ORDINANCE REGARDING AMENDING SECTION 3.03(3)(a)3. OF THE
BROWN COUNTY CODE RELATING TO EMS COUNCIL
MEMBERSHIP**

THE BROWN COUNTY BOARD OF SUPERVISORS DOES ORDAIN AS FOLLOWS:

Section 1 -- Section 3.03(3)(a)3, of the Brown County Code is hereby amended to read as follows:

3. Physician Representative – 2
Medical Representatives
Medical Director – 1 (Non-Voting Member)

Brown County Medical Examiner – 1 (Non-Voting Member)

1 Representative from each hospital with an Emergency Department. (Non-Voting Member)

Section 2 - This ordinance shall become effective upon passage and publication.

Respectfully submitted,
PUBLIC SAFETY COMMITTEE

A motion was made by Supervisor Schmitz and seconded by Supervisor Antonneau to adopt. Vote taken. Motion carried unanimously with no abstentions.

Approved by: \s\ Nancy J. Nusbaum, County Executive Date: 8/14/2000

Approved by: \s\ Darlene K. Marcelle, County Clerk Date: 8/15/2000

Approved by: \s\ Timothy Hinkfuss, Board Chairman Date: 8/15/2000

No. 11 -- Such other matters as authorized by law. None.

No. 12 -- Bills over \$10,000 for periods ending July 3, 2000.

A motion was made by Supervisor Watermolen and seconded by Supervisor Hansen to approve the bills over \$10,000. Vote taken. Motion carried unanimously with no abstentions.

No. 13 -- Closing Roll Call.

Present: Antonneau, Bunker, Krueger, Hansen, Zima, Queoff, Vanden Plas, Collins, Clancy, Fleck, Watermolen, Schadewald, Schmitz, Schmitt, Haefs, Kaye, Hinkfuss, Johnson, Kuehn, Marquardt, Schillinger, Moynihan, Simons

Excused: Williquette

Total Present: 23

Total Excused: 1

No. 14 -- ADJOURNMENT TO WEDNESDAY, AUGUST 16, 2000, AT 7:30 P.M., LEGISLATIVE ROOM, 100 N. JEFFERSON STREET, GREEN BAY, WISCONSIN.

A motion was made by Supervisor Watermolen and seconded by Supervisor Johnson to adjourn to the above date and time. Vote taken. Motion carried unanimously with no abstentions.

DARLENE K. MARCELLE
Brown County Clerk

